Absence note for: ..........................................
(Surname - Printed)  
(Christian name - Printed)

This note is for an absence that:
□ has occurred
□ will occur at .......... am/pm

First day of absence:- ..................................
Last day of absence:- ..................................

The reason for the absence is ..................................

Date signed  ...................... Signature  ......................

PARENT COPY
Date note sent:- ................../ ........../ ..........
First day of absence ..................................
Last day of absence ..................................
Reason given:- ..................................

TEACHER USE
Code  .................. Date Received  ..........

Absence note for: ..........................................
(Surname - Printed)  
(Christian name - Printed)

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TEACHER USE
Code  .................. Date Received  ..........

Absence note for: ..........................................
(Surname - Printed)  
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